

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Minutes of meeting No.10 held on

Wednesday 30nd May, 7:30pm, Social Centre Committee Room

Present

Peter Davey, Mark Dollimore, Tye Lohrenz, Rachel Prichard, Catherine Read, John Schofield

Unable to attend

Richard Butler, Jim Butler, Adam Collins, Greg Wilkinson (apologies sent)

Agenda

1. Minutes of meeting on 2nd May 2018

Accepted.

2. Review of actions

Owner	Action	Progress
Catherine	Contact Crown Estate to try to arrange a meeting	Waiting until we have a clearer picture about what may be needed
Rik	Seek out criteria for scoring in the site assessment.	To be emailed to the group.
Jim	Find out what Wiltshire Council land leases may be due to expire soon	
Jim	Pass on an offer of help with the housing needs survey to the Parish Council	
John	Ask Carnival committee about booking a stall	Stall booked
Tye	Update the process flow diagram following the workshop with WC	Done. New version provided by Tye
John	Invite Victoria Hodgson (WC link officer) to the June 26 th meeting	Done. Victoria is booked to attend the July 18 th meeting.
Peter	Try to run focus group session with footpath group	Will try this week or next
Catherine	Send magazine article to John , to put on website	Done
John	Get link to NP website added to the village website	Done
John	Ask if our carnival stall could be inside the social centre	Asked, but no answer yet.
Catherine	Ask Rosalind about funding for resources for the carnival stand	Done – we just need to get receipts & claim back
Catherine	Ask the school if we could borrow any flipchart stands for the carnival stand	Done
John	Circulate the template for the description of the parish	Done

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John	Ask Victoria Hodgson about getting a map showing the parish boundary	Done, but no response so investigating other mapping options.
Peter	Fill in expression of interest and application forms for Locality funding – to find out where we are lacking the appropriate information	Forms are online, aiming to discuss them at a Parish Council meeting
Peter & Catherine	Attend a Parish Council meeting to liaise about funding for the plan.	Will attend PC meeting on June 11 th

The school are keen to meet – so we will try to join a governors meeting in the near future.

Rik has resigned from the group due to work commitments. It was decided to recruit another member.

STAGE 1 (Scoping) Step 3 (Develop objectives priorities and vision)

3. Progress with focus group sessions

Four done so far:

- Youth club
- 18-24 year olds
- 30 & 40 year old commuters
- 50 & 60 year olds

Session planned for Friday 1st June 50 & 60 year olds (Tye & John).

Awaiting outcome from local businesses (Greg & Rik)

Really need input from more elderly e.g. Monday club (note some are from Rowde so aren't eligible to participate).

Need to collect together the themes from these and to start on creating a vision – we will do this in the meeting planned for 26th June.

4. Plan for open session focus group

Could ask people at the Carnival if they want to join this group – collect names & contact details. Will see how many are interested and decide at the next meeting where & when to hold this session.

5. Carnival stall planning

Rachael: talk to Pete Davis about getting a stall inside.

Catherine: to arrange / buy banner for stall

Design along the lines of that shown below.

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	<p>Bromham Parish Neighbourhood Plan</p> <p>...your village ...your say ...your plan</p> <p>web: bromhamnpsg.org  email: bromhamnpsg@gmail.com</p>
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John: to create brochures to hand out, based on one that Catherine has found.

Flip charts to collect thoughts from residents.

- How do we keep our young people in Bromham?
- What does affordable housing mean to you?
- How would you like to see transport around Bromham improved?
- What do we need to preserve in Bromham Parish?
- Any other thoughts?

Rachael: to buy

- Flip charts
- Post it notes
- Pens
- Sellotape

6. Community engagement ideas

a. Website

John: check if there is a way to find out how many people have looked at it.

We will add a write up of the carnival stall. If anyone can take some photographs that would help.

b. Noticeboards

7. Desk based research

a. Familiarity with Wiltshire Council Local Plan

Catherine, Tye, Mark – to work on this as a group.

b. Character assessment of the parish

Rachael: drop off booklet about the parish for John.

John, Peter, Rachael – to work on this as a group.

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Other Business

8. Grant funding from Locality and parish council funding

9. Next magazine article

Due by Friday 15th June – Rachael volunteered to write. The column should be submitted in a plain Word document emailed to inspirebromham@gmail.com and copied to John.

Revised list of who is writing the magazine articles.

<u>Magazine for</u>	<u>Final copy date</u>
July	Friday 15 June - Rachael
August	Friday 13 July - Peter
September	Friday 10 August - Mark
October	Friday 14 September - Greg
November	Friday 12 October - Tye
December	Friday 16 November – Rik

10. Time and date of next meeting (due on Tuesday 26th June)

Agreed. Agenda mainly focused on pulling together the findings of the focus groups

11. Any other business

None.