

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Minutes of meeting No.11 held on

Tuesday 26th June, 7:30pm, Social Centre Committee Room

Present

Jim Butler, Peter Davey, Mark Dollimore, Tye Lohrenz, Rachel Prichard, Catherine Read, John Schofield

Unable to attend

Richard Butler, Adam Collins, Greg Wilkinson (apologies sent)

Agenda

1. Minutes of meeting on 30th May 2018

Accepted.

2. Review of actions

Owner	Action	Progress
Catherine	Contact Crown Estate to try to arrange a meeting	Waiting until we have a clearer picture about what may be needed
Rik	Seek out criteria for scoring in the site assessment.	To be emailed to the group.
Jim	Find out what Wiltshire Council land leases may be due to expire soon	Some run to September 2019. There are 3 & 5 year leases.
Jim	Pass on an offer of help with the housing needs survey to the Parish Council	No longer relevant
Peter	Try to run focus group session with footpath group	Will try this week or next
Peter	Fill in expression of interest and application forms for Locality funding – to find out where we are lacking the appropriate information	Forms are online, aiming to discuss them at a Parish Council meeting
Peter & Catherine	Attend a Parish Council meeting to liaise about funding for the plan.	Rescheduled for July 9 th – but Peter can't make it...
Rachael	Talk to Pete Davis about getting a carnival stall inside	Done
Catherine	Buy banner for carnival stall	Done
John	Create brochures to hand out at carnival	Done
Rachael	Buy stationary for carnival	Done
John	Check if there is a way to see how many people look at the NP website	Done – there were 18 visitors in May and 16 so far in June.

Jim: Find out how much Potterne spent in developing a neighbourhood plan.

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3. Any other business

Banner – to be used in advance of other public meetings

Brochures – we will try to distribute with the next parish magazine (who is arranging??)

Facebook surveys – Catherine has run a number of survey questions – the results of these will feed in to the focus group analysis.

School – we are waiting for a date when we can go & present at a school governors meeting, so we can find out their view on pupil numbers going forwards.

STAGE 1 (Scoping) Step 3 (Develop objectives priorities and vision)

4. Review of focus group findings and drawing out themes from these.

Discussion drawing out common themes from the focus group sessions. Notes from these written on flipchart sheets. Topics allocated to people for further analysis & preparation of a 2 page report.

Topics:

- Housing – Mark & Tye
- Transport infrastructure – Rachael & John
- Community & social – Catherine, Jim & Peter
- Landscape & amenity – Catherine, Jim & Peter

John: photograph and distribute images of the flipcharts.

5. Planning of open focus group meeting

Not discussed

Other Business

6. Next magazine article

About carnival & key findings of focus groups

Due by Friday 13th July – Peter volunteered to write. The column should be submitted in a plain Word document emailed to inspirebromham@gmail.com and copied to John.

7. Time and date of next meeting

Wednesday 18th July 7:30pm