

# Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

## Minutes of Meeting No.15 held on

Wednesday 31<sup>st</sup> October, 7:30pm, Social Centre Committee Room

### Present

Peter Davey, Mark Dollimore, Tye Lohrenz, Rachel Prichard, Bryn Read, Catherine Read, John Schofield, Greg Wilkinson

### Unable to attend

Jim Butler, Richard Butler, Adam Collins

### Agenda

#### 1. Minutes of meeting on 4<sup>th</sup> October 2018

Accepted

#### 2. Review of actions

Owner	Action	Progress
Victoria	To dig out some early site allocation work done on Bromham and send details to the group	Not responded yet
Victoria	To find out which local NP areas have changed the settlement boundary.	Not responded yet
Victoria	Look at our draft findings report and to provide feedback on what is missing.	Not responded yet
Catherine, Tye, Mark	Produce document showing familiarity with WC local plan	Done – circulated to the group just prior to this meeting
Rachael	Ask Adi about putting the banner on the railings by the shop	Superseded – the banner has been put up by the tennis court.
John	Promote the Napes Cakes session at the Harvest Supper	Done
John	Send in neighbourhood area designation application, one PC minutes available to support it	Done
John	Ask Rosalind if any Parish Councillors would want to come to a meeting with WC about Community Led Housing	Rosalind has replied that 'some councillors would be interested in attending'
John	To write a 1 page summary of what we have produced so far + checklist of what we need to do next.	Done
John	Add pictures of Hawkstreet, Netherstreet, New Road, St Edith's Marsh to the Character Assessment	Pending

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**Rachael:** Contact Victoria Bodman to try to arrange a meeting about Community Led Housing on a Parish Council meeting day – i.e. just before a PC meeting

## STAGE 1 (Scoping) Step 3 (Develop objectives priorities and vision)

### 3. Neighbourhood area designation application

The application has been sent, but no acknowledgement has been received as yet.

**John:** to chase this up

### 4. Feedback from Napes Cakes open forum

A report on the findings of this session had been circulated by Rachael prior to the meeting. Rachael and Catherine spoke to a number of families at the café and we had 13 completed questionnaires. The findings were broadly in line with those from previous consultations.

**John:** Scan the completed questionnaires and update the focus group issues spreadsheet.

### 5. Housing needs survey results

The draft report suggests that residents would support 15-20 new houses in the parish. However there is an identified need for 14 affordable houses, so it will be challenging to meet this without a much larger development. These figures are based on the needs over the next three years – so our longer term plan needs to scale this appropriately.

The group discussed Angel House – we need to find out more about how the units there are allocated.

**Tye:** to investigate this.

### 6. Seeking professional help

- a. Email from Bluestone Planning with offer of free of charge event – who would be able to attend this?

**Peter:** to contact Bluestone. Peter & Tye willing to attend and report back

- b. Other companies that could help

**Bryn:** to write to the following to ask how they could assist:

Ben Pearce – doing work for Parish Council

David King – worked on the Hilperton NP

Whoever West Lavington used (could be NEIGHBOURHOOD-PLAN.CO.UK but some work done by Impact Planning Services Ltd. )

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## 7. Review of progress and next steps

A key next step is to start to find and assess possible sites. As a starting point we have the sites considered by WC in 2015. Catherine has circulated a document detailing these

The group discussed possible criteria for site assessment. The following were suggested (in addition to the statutory planning ones):

- Proximity to centre of the village (within 10 min walk)
- Able to support no less than 20 houses
- Protect as much agricultural land as possible
- Impact on traffic through narrow village roads
- Support from residents / alignment with consultation feedback

## Other Business

### 8. Next magazine article

Next due by Friday 16<sup>th</sup> November – Greg volunteered to write

Suggested contents:

- We have submitted the application for Bromham Parish to be designated as a neighbourhood area.
- Napes cakes consultation
- Ask for comments via web page / email
- Next steps – we will be seeking potential professional help to prepare a draft neighbourhood plan

The following have volunteered to write future magazine articles:

7<sup>th</sup> December - Bryn

January Rachael

February Mark

March Peter

April Greg

May Tye

The exact dates for submissions are to be advised later.

The column should be submitted in a plain Word document emailed to [inspirebromham@gmail.com](mailto:inspirebromham@gmail.com) and copied to John.

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### 9. Time and date of next meeting (due on Wednesday 29<sup>th</sup> November)

That is the last of the dates we had planned – so we selected a series of future dates for the coming months:

Jan 16<sup>th</sup> Wed

Feb 13<sup>th</sup> Wed

Mar 13<sup>th</sup> Wed

Apr 10<sup>th</sup> Wed

May 15<sup>th</sup> Wed

**John:** book room for these

### 10. Any other business

We had an email from Melanie Rhys offering to join the steering group Catherine has suggested that she has a chat with one of the members and then comes along to the next meeting.

Some members of the group are having difficulty in finding the area where our documents are located.

**John:** add info & top level link for access to all the files (+ instructions on setting a bookmark)