

# Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

## Minutes of Meeting No.17 held on

Wednesday 16<sup>th</sup> January 2019, 7:30pm, Social Centre Committee Room

### Present

Peter Davey, Mark Dollimore, Tye Lohrenz, Rachel Prichard, Bryn Read, Greg Wilkinson

### Unable to attend

John Schofield, Melanie Rhys, Jim Butler, Richard Butler, Adam Collins

### Agenda

#### 1. Minutes of meeting on 29<sup>th</sup> Nov 2018

Accepted

#### 2. Review of actions

Owner	Action	Progress
John	Add pictures of Hawkstreet, Netherstreet, New Road, St Edith's Marsh to the Character Assessment	Pending
John	Scan the completed questionnaires and update the focus group spreadsheet.	Done
Tye	Contact Homes 4 Wiltshire to find out more about allocation of units at Angel House	Outstanding
John	Investigate the call for sites process	Done
Bryn	Update letter seeking expressions of interest, run past group and send out.	To be sent out. See minutes
Tye	Establish who in the Parish Council is responsible for organising funding, so we can discuss how to split funds across 2 years.	Ros Humphries identified as contact
Mark	Update the assessment spreadsheet to include the relevant criteria from Victoria Hodgson	See minutes

### STAGE 1 (Scoping) Step 3 (Develop objectives priorities and vision)

#### 3. Review expressions of interest for professional assistance

Bryn has modified letter and will send out for returns by 8<sup>th</sup> February 2019 in time for next meeting review. It was agreed that breakdown of fees will be required from candidates so stage payments can be made, as say is done with architects or engineers fees. To avoid the potential of having to change consultants due to say poor performance, communication difficulties etc the team are to consider a list of questions to put to the consultants before appointing and seeking funding.

**Bryn:** Send out invite letters

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## 4. Call for sites

In addition to the SHLAA originally identified by WCC the exercise to call for sites needs to be repeated to flush out any other land not originally offered in the first call. It was also agreed that now we have feedback from the recent Housing Needs Survey and some WCC guidance on where development would be favourable i.e. circa 14 affordable houses within or adjacent to the settlement boundary, then the preferred required scale and siting of sites can be added to the call. However whether the details of the Housing Needs Survey can be shared widely is to be determined beforehand. Bryn noted that there is a list of platforms by which the call of sites is to be made.

**Mark:** Contact Victoria Hodgson to establish if the Housing Needs Survey can be shared with the village residents.

## 5. Site selection

Mark noted that he had considered the criteria suggested by Victoria but that it was far too complex to include at this stage. A detailed assessment can be made after the sites had been pared down to sites available and potentially suitable for the required units.

The team had walked the SHLAA sites on Friday 11<sup>th</sup> January. John had filled in the assessment spreadsheet according to our visual findings. Some more detailed questions such as drainage availability would need to be carried out during the deep dive assessment for the most likely sites.

The team established that the term “available” for each of the sites was wide in interpretation. For example Greg noted that SHLAA site 1086 (owned by the Wilkinson family) appears to include Brook House and its garden. This house and garden are not available for potential housing although the remaining land associated with site 1086 is potentially available and so should be considered.

As a result the team will seek the help of the PC to identify owners of each of the SHLAA sites who will be contacted if necessary to establish whether the land could be sold for development.

**John:** To recirculate sites to team (pdf preferred)

**Tye:** To request PC assistance via Ros Humphries

## Other Business

### 6. Next magazine article

Next due by Friday 15<sup>th</sup> February – Mark volunteered to write

Suggested contents:

- Call for sites.

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The column should be submitted in a plain Word document emailed to [inspirebromham@gmail.com](mailto:inspirebromham@gmail.com) and copied to John.

### **7. Time and date of next meeting Wednesday 13<sup>th</sup> February.**

Tye tendered apologies in advance.

### **8. Any other business**

Rachel noted that Mel and Jonathon Seed of the PC had expressed interest in forming a committee to run a Community Led Housing (CLH) scheme which is being suggested as a way of providing the affordable housing. As and when this project gains momentum it was suggested that the Parish Council host an open meeting to gain village interest for a CLH committee to work in parallel with our committee.

**Tye:** send note to Ros to raise with PC.