

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Meeting No.20 held on

Wednesday 10th April, 7:30pm, Social Centre Committee Room

Present

Mark Dollimore, Tye Lohrenz, Rachel Prichard, Bryn Read, John Schofield

Unable to attend

Apologies sent – Peter Davey, Melanie Rhys, Greg Wilkinson
Adam Collins, Richard Butler, Jim Butler

Agenda

1. Minutes of meeting on 13th March 2019

Accepted with one clarification.

2. Review of actions

Owner	Action	Progress
John	Add pictures of Hawkstreet, Netherstreet, New Road, St Edith's Marsh to the Character Assessment	Pending
Tye	Contact homes4wiltshire to find out more about allocation of units in Angel House.	Outstanding
Jim	Investigate ownership and details of potential site behind The Coconut	In progress – trying to contact Crown Estate
Jim	Raise the issue of forming a CLT group at a PC meeting	
Jim	Contact the chair of Seend NPSG to arrange a meeting about setting scope of professional assistance	
John	Create an initial document detailing the sites under consideration	Done

STAGE 1 (Scoping) Step 3 (Develop objectives priorities and vision)

3. Progress with seeking professional assistance

We have had several expressions of interest, but intend to get a more detailed quotation from just three companies:

- Andrea Pellegram
- Place Studios
- Land Development & Planning Consultants Ltd

Our plan is to try to get a copy of the terms of engagement that Seend used, then to rework that and submit it to the three companies to get quotations. Once we have these

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then we intend to interview the consultant who made the best offer based on cost and their experience.

Bryn: email the chair of Seend NPSG to ask for the scope of work that they used

Bryn: Send the scope of work & links to our documents to the three companies

We will also make available a number of the documents that we have produced, so that the companies tendering have a view on how close we are.

John: Collect a set of links to the online copies of these documents

We need to get funding in place before accepting any tender so need to get started with applying for Locality funding.

Peter: Start the application for Locality funding process and let the group know what you need from us.

4. Progress with call for sites

One further site has been put forward so should be added to our list. The call for sites closes at the end of April.

5. Next steps on site selection

Leave assessment to the professional consultant, but we may add further criteria as appropriate for Bromham.

6. Opportunity to meet representatives of The Crown Estate on May 3rd – prior to APM

John: respond to Rosalind saying we can meet at 6:30pm + let everyone know that this is happening.

7. Planning for Annual Parish Meeting May 3rd

Bryn volunteered to present:

- Review of year
- Findings from consultation
- Next steps
 - Seeking professional assistance
 - Site assessment
- Option for Community Led Housing

John: check with Rosalind that we have a slot to present at the APCM

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Other Business

8. Next magazine article

Next due 12th April – Tye volunteered to write.

The column should be submitted in a plain Word document emailed to inspirebromham@gmail.com and copied to John.

9. Time and date of next meeting (due on Wednesday 15th May)

Agreed.

10. Any other business

None.