

# Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

## Meeting No.21 held on

Wednesday 15<sup>th</sup> May, 7:30pm, Social Centre Committee Room

## Present

Jim Butler, Rachel Prichard, Bryn Read, Melanie Rhys, John Schofield, Greg Wilkinson

## Unable to attend

Apologies sent – Tye Lohrenz, Peter Davey, Mark Dollimore  
Adam Collins, Richard Butler

## Agenda

### 1. Minutes of meeting on 10th April 2019

Accepted

### 2. Review of actions

Owner	Action	Progress
John	Add pictures of Hawkstreet, Netherstreet, New Road, St Edith's Marsh to the Character Assessment	Pending
Tye	Contact homes4wiltshire to find out more about allocation of units in Angel House.	Outstanding
Jim	Investigate ownership and details of potential site behind The Coconut	In progress – trying to contact Crown Estate
Jim	Raise the issue of forming a CLT group at a PC meeting	Done. The PC are happy for this to happen.
Jim	Contact the chair of Seend NPSG to arrange a meeting about setting scope of professional assistance	Done. Both Jim and Bryn have been in contact.
Bryn	Email the chair of Seend NPSG to ask for the scope of work that they used	Done but we haven't got a scope of works from them
Bryn	Send the scope of work & links to our documents to the three companies	See agenda item 3
John	Collect a set of links to the online copies of our key documents	Done
Peter	Start the application for Locality funding process and let the group know what you need from us.	Need to know who we will get to do the work & what the cost will be first.
John	Respond to Rosalind saying we can meet the Crown Estate agent at 6:30pm on 3/5/19	Done

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## STAGE 1 (Scoping) Step 3 (Develop objectives priorities and vision)

### 3. Progress with seeking professional assistance

For the scope of work we will ask for a cost breakdown of the following activities:

- Review of evidence to date
- Inception meeting with steering group
- Site assessment and selection
- First draft NDP
- Meeting with planning authority
- Modification of NDP based on comments
- Screening on SEA as needed
- Final draft of NDP incorporating steering group comments
- Prepare statement of conformity
- Support following submission

**Bryn:** to send this out in the next few days, set a 2 week deadline so we can review responses and choose someone at the next meeting

**Bryn:** Set up meeting with Georgina A'Bear, so that we can learn from the Seend NP team

### 4. Review of sites put forward in response to call for sites

We had a number of additional sites put forwards around the deadline of the call for sites. Some of these are for single dwelling or small in-fill developments where planning permission has been previously rejected, so we should consider how these fit within the Neighbourhood Plan.

**John:** Update the list of potential sites then circulate it to the group

### 5. Next steps on site selection

No progress at present – we need to engage with a consultant first so that they can help in the assessment.

## Other Business

### 6. Next magazine article

Next due 14<sup>th</sup> June – may need to miss this one, as nothing much to say at the moment.

The column should be submitted in a plain Word document emailed to [inspirebromham@gmail.com](mailto:inspirebromham@gmail.com) and copied to John.

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### 7. Time and date of next meeting

We have reached the end of the planned meetings, and so set dates for the next few.

Wed 19<sup>th</sup> June

Wed 17<sup>th</sup> July

Wed 21<sup>st</sup> August

Wed 18<sup>th</sup> September

Wed 16<sup>th</sup> October

Wed 20<sup>th</sup> November

**John:** arrange the meeting room bookings for these

### 8. Any other business

Jim is chasing up the Crown Estate agents, as they didn't turn up for the annual parish meeting, or the pre meeting with the steering group.

James Taylor from WC has been chasing to see if we have set up a CLT group yet. We asked for volunteers for this at the annual parish meeting, but as yet haven't had any response.