

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Meeting No.22 held on

Wednesday 19th June, 7:30pm, Social Centre Committee Room

Present

Jim Butler, Mark Dollimore, Rachel Prichard, Bryn Read, Melanie Rhys, John Schofield, Greg Wilkinson, Georgina A'Bear (Seend NPSG) – part of meeting

Unable to attend

Apologies sent – Peter Davey
Richard Butler, Adam Collins, Tye Lohrenz

Agenda

1. Minutes of meeting on 15th May 2019

Accepted.

2. Review of actions

Owner	Action	Progress
John	Add pictures of Hawkstreet, Netherstreet, New Road, St Edith's Marsh to the Character Assessment	Pending
Tye	Contact homes4wiltshire to find out more about allocation of units in Angel House.	Outstanding
Jim	Investigate ownership and details of potential site behind The Coconut	No replies from Crown Estate to our questions.
Bryn	Send the scope of work & links to our documents to the three companies	Done
Peter	Start the application for Locality funding process and let the group know what you need from us.	Need to know who we will get to do the work & what the cost will be first.
Bryn	Set up meeting with Georgina A'Bear, so that we can learn from the Seend NP team	Joined us at this meeting
John	Update the list of potential sites then circulate it to the group	Done
John	Book the room for the next few meetings	Done

STAGE 1 (Scoping) Step 3 (Develop objectives priorities and vision)

3. Progress with seeking professional assistance – review of offers and selection of one

We have had the following responses to our invitation to tender:

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Bluestone – based in Shrivenham, very professional looking, provided consultancy to 9 NDPs including some work on the West Lavington one – high end of their estimate range is £13,505 + support following submission @ £73 ph

Neil Williamson - based in Devon, not quite so slick, working on one NDP in Hampshire since 2017 now at formal submission stage – Estimated 120 hours @ £75 ph so £9000

Place Studio – based in Bristol, look pretty on the ball and have provided consultancy on a number of NDPs including Seend, £8,700 excluding site allocation (£55/£45 ph for team leader/assistant). Explained that if we decide to allocate a site then the further Locality grant is available to fund that.

Andrea Pelegram – too busy to take on more work right now

Georgina, from the Seend NP steering group, joined us to share their experience:

- Seend started the process in 2014. Jan 2018 employed consultant – Place Studio and had to largely start again. Did a consultation with residents in January 2019. Forming a draft plan now with the aim of doing regulation 14 in autumn 2019.
- They are very happy with Place Studio.
- Place Studio helped with the locality grant application.
- Locality grant funding goes to the Parish Council, then the PC pay the consultants invoices and claim back the VAT.
- Seend have yet to decide whether to allocate any sites within their NDP.

Following this the meeting agreed to engage with Place Studio due to their experience in working with Wiltshire Council, their lower hourly rates and the good experience reported by the Seend steering group.

John: Contact Place Studio to tell them that we want to go ahead with at least the Desktop review and initial workshop. Aim to get the workshop at our next meeting if possible. Any contract should go via the Parish Council.

John: Let the other companies know that we are proceeding with someone else.

Jim: Let Parish Council know that there will be some invoices coming for the initial work (around £700 + travel expenses + VAT), in advance of applying for grant funding.

4. Review of sites put forward in response to call for sites

One of the sites has now been sold and so we will take this off the list of potential sites.

5. Workshop at Wiltshire Council 16th July (RSVP by 24th June)

Peter has volunteered to go.

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John: Check with him & Tye and reply to WC

Other Business

6. Next magazine article

Next due 12th July – Greg offered to write this.

Content – say that we have appointed a consultant (assuming that we have at the time of writing. Plus members of the steering group attending a workshop at WC. Plus invite further input.

The column should be submitted in a plain Word document emailed to inspirebromham@gmail.com and copied to John.

7. Time and date of next meeting

Due Wednesday 17th July

8. Any other business

Rachel has an email from Victoria Bodman about community led housing – circulate this.

Jim: Ask Adam Collins if he is still wants to be involved and copied on the minutes.