

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Meeting No.25 held on

Wednesday 20th November, 7:30pm, Social Centre Committee Room

Present

Mark Dollimore, Tye Lohrenz, Rachel Prichard, , Melanie Rhys, John Schofield, Greg Wilkinson

Unable to attend

Apologies sent – Peter Davey
Jim Butler, Bryn Read

Agenda

1. Minutes of meeting on 9th October 2019

Accepted

2. Review of actions

Owner	Action	Progress
Jim	Ensure that the Parish Council pay the invoice for the initial workshop held with Place Studio	
Peter	Work with Place Studio on the Locality grant application	Done
Jim	Arrange for the Parish Council to sign the Locality grant application forms	Done

John: Get confirmation from AECOM that they are engaged with providing technical support for site assessment

John: Query Place Studio about the Bromham Bedfordshire document in the shared folder area that they have set up

3. Allocation of evidence gathering topics to steering group members:

- a. Community Facilities - **John**
- b. Local Green Spaces - **John**
- c. Site Assessment
- d. Design and Character
- e. Walking and Cycling
- f. Employment - **Greg**
- g. Landscape

It may be more appropriate to allocate the remainder of these after we have met with Place Studio again, so that we have a better understanding of what is involved.

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

We should ask Place Studio where transport fits into the evidence gathering e.g. bus stops

4. Initial consideration of Community facilities topic

A list of community facilities was drawn up in the meeting as per step 1 of the toolkit provided by Place Studio. A draft of this will be circulated separately for comment by the steering group members.

5. Initial consideration of Local Green Spaces topic

There was insufficient time in the meeting to consider this in any detail

Other Business

6. Next magazine article

Next due 6th December – need a volunteer to write

The column should be submitted in a plain Word document emailed to inspirebromham@gmail.com and copied to John.

We can say that we have the grant funding and are proceeding with Place Studio. If the next meeting with Place Studio occurs before the deadline then we may have more to say.

Tye: volunteered to write.

7. Time and date of next meeting

This is the last meeting in the series that we planned, so we need to decide on date for the next few meetings.

Place Studio would like to come to a meeting with us, they suggested either the last week of November or the first Week of December.

John: Arrange meeting with Place Studio here on Monday 2nd or Wednesday 11th December + book room.

We will decide on further meeting dates after the meeting with Place Studio, as that meeting will give us a clearer idea of the work needed in the coming months. Note that the grant funding we have runs to the end of March so we need to help Place Studio get through the following steps by then:

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

- Evidence collection
- Community Consultation
- Maps / Diagrams
- Start of plan drafting

8. Any other business