Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Meeting held on

Tuesday 14th July, 7:30pm, via Zoom conference

Present

Jim Butler, Peter Davey, Mark Dollimore, Rachel Prichard, Bryn Read, Melanie Rhys, John Schofield, Greg Wilkinson

Agenda

1. **Minutes of meeting on 23rd June 2020**
   Accepted

2. **Review of actions**

Owner	Action	Progress
Jim, Greg	Contact the businesses to ask the questions – send the outcome to John by email for collation.	Done
Mel	Help with photographs for the Heritage evidence document	
Jim	Talk to Rosalind / Parish Council about the triangle of land by Chittoe Heath	Done. It is owned by Spye Park. The Parish Council don't want to try to make it a green space.
Peter	Mark these maps up with highlighter and provide commentary for each path identified. Then email the results to John for inclusion in the audit document.	Done
Rachel	Contact John about queries with the history. Once these are resolved complete the 'History of Bromham' section of the local heritage report.	
Georgina	Put the latest project timeline on the shared drive	Done
Georgina	Prepare a quotation to assist with the grant funding	Done
John	Work with Georgina to make the new grant application	Done
Greg	talk to Jim about how to get the Parish Council to review the potential sites	Not yet discussed
Greg	Send John the latest employer survey updates	Done
John	Edit the employment survey and circulate to the group for approval	Done
John	Put the employment consultation on the website	Done
Catherine	Make Facebook posts about the employment survey	Done

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Jim has been approached by several people wanting to live here, so we should find a way to capture that. Since the Wiltshire Council housing needs survey is closed, we could instead try to get these people to complete our draft vision and objectives survey and to put comments in their responses about their situation. That survey is available here https://forms.gle/2kSj2SW5kxGoweMP8

The Parish Council met yesterday, but did not discuss the site assessment. The report has not yet been circulated to members of the PC. However before it is we need to address the privacy issues associated with this – see point 4 below.

So far we have only had 9 responses to the online employment survey.

Catherine: Repost on Facebook to encourage more people to complete the employment survey

The Locality grant application has been submitted. We should hear the outcome by 23/7/20.

3. **Progress with evidence gathering**
   - Community facilities
     There are a few more that we could add following suggestions in response to the online consultation.
     John: Update the report to include details of the other facilities arising from the consultation.

   - Employment
     Online consultation still in progress.

   - Local green space
     We discussed another potential local green space – the area marked Allotment Gardens on the map below.

There are no longer allotments here so this area could be made nature zone. It is owned by Crown Estate so getting permission to designate it as a local green space may be contingent on a larger agreement involving a separate development site.

Could we make a policy to say that for any development a certain amount of green space should be allocated?

We discussed the list of potential local green spaces and came up with this selection as the shortlist to take forwards:

- (as above) Triangle where the Garden Allotments were
- C - Millennium Cross & play area
- E - Queen Elizabeth II Diamond Jubilee Field (by tennis courts)
- G - Triangle of open space surrounded by housing in Highfield
- H - Land at the bottom of church hill

John: pass the shortlist to Place Studio

- Footpath audit
  Peter has marked up the footpaths on a set of maps. Notably there are a few where the PROW route is not currently in use (e.g. because it passes through a field of crops) but instead an informal alternative is being used. The group did not see any particular benefit in the neighbourhood plan making any attempt to alter the situation with such routes.

  Peter: Look at the toolkit, then pick a few key paths to include in the audit by providing a commentary.

- Landscape and views
  Mel was expecting comments back from Place Studio on her progress to date, but can't find any. [Post meeting Note – the comments had in fact been sent and Mel now knows where they are]
  John: Chase Place Studio for comments

- Heritage and character
  John & Rachel: to meet to discuss what to include

4. Informing landowners about the AECOM report

Prior to making details from the site assessment report public what should we be doing to inform the people who put sites forward in our call for sites?

At this point we should contact the people who put forward sites, to let them know whether or not the assessment indicated that their site was suitable for development and to ask if they are willing to let us publish the details of the assessment.

John: Consult with Place Studio about how other neighbourhood groups handle this

5. Review and planning of online consultation

- Responses since the last meeting
- How could we improve engagement?
- Steps to get potential sites consultation up and running

The nature of online consultation makes us look faceless / anonymous – this may be part of the reason why people are reluctant to interact.

We are not happy to proceed with any consultation on sites until the AECOM report issue above is sorted. Therefore for the time being we will keep the employment consultation live.

Face to face interaction is much more effective so we considered some options:

- We could do something in the garden of The Owl when they first open.

- We could we set up a gazebo in the social centre car park for a drop in session

- We could try to do something in the beer garden behind The Greyhound

Mark: Ask Tara & Danny at the Greyhound about us having a stall there

Other Business

6. **Next magazine article**

We could try to get something into the next issue of The Bromham Hoot.

Put a reminder in there for the online consultation, plus possibly advertise a face to face event if we can set one up.

7. **Time and date of next meeting**

Tuesday 11th August 7:30pm.

8. **Any other business**
None