

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Meeting held on

Tuesday 22nd September, 7:30pm, via Zoom conference

Present

Jim Butler, Peter Davey, Rachel Prichard, Bryn Read, Catherine Read, Mel Rhys, John Schofield, Greg Wilkinson

Agenda

1. Minutes of meeting on 1st September 2020

Accepted as a true record of the meeting.

2. Review of actions

Owner	Action	Progress
Catherine	Contact Victoria Hodgson, sending her a copy of the AECOM report	Done
Jim	Find out contact addresses for the remaining landowners	Jim has some (7) but is waiting for a couple more
John	Make a list of the landowners we need to send letters to, together with their contact details	
John	Invite Place Studio to the meeting with the Parish Council	Done
Bryn	Draft a presentation of progress to date for the Parish Council	Done
John	Take paper copies of the evidence gathering so far to the meeting with the Parish Council	No longer applicable
Catherine	Ask Victoria Hodgson where Bromham is with the Green Infrastructure and Open Space Study	
John	Check that the Character and Design work was included in the quotation from Place Studio	Done
John	Make the footpaths consultation available on the website	Done
Jim, Greg	Send John a profile picture and some words for profile page of the website	
John	Create library page of documents that we can share at this point. Plus add a menu link to the new steering group profile page.	Done
John	Ask Rosalind to pay the invoice from Place Studio	Done

John: email Jim the list of landowners saying which we have contact details for, so that he can chase contact details for the remainder

3. Preparation for meeting with Parish Council

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- List of areas of plan to update on – and who will cover each
- Decide which documentation to send to Parish Council
- Structure of meeting/agenda
- Confirmation of date/time and attendees

We reviewed the plan that Bryn has written for the meeting. To fit in a reasonable time we will reduce time per topic to 5 minutes.

Bryn: Make a Powerpoint presentation that we can screen share during the meeting. Send a copy to the group by Saturday.

John: Collect all the relevant documents into a shared drive area and include a link in the invitation to the Parish Council

The following people will present each topic:

- a. Vision and Objectives - John
- b. Consultation / Online Consultation - Catherine
- c. Community Facilities – John
- d. Design and Character – Nothing to present as Place Studio as about to start
- e. Employment – Greg / Jim
- f. Heritage – Rachel but not much to report
- g. Landscape – Mel
- h. Local Green Spaces – Bryn
- i. Walking and Cycling – Peter (footpath audit document + online consultation)
- j. Housing Need – Catherine
- k. Sites – Bryn / Place Studio
- l. Next steps – show the project plan spreadsheet.

John: Send Rosalind the Agenda beforehand, plus the document pack.

We should include Victoria Hodgson in the invitation for the Zoom meeting as she has indicated that she could join us.

John: Prepare agenda / invitation email to Rosalind & run past Catherine before sending

John: Check who is joining from Place Studio

4. Affordable housing webinar

Catherine signed up for this, but due to popularity had to view it later. She sent round a summary to the group. In summary - we may be able to use the NDP to push for a higher portion of affordable housing – if we can provide the evidence that this is justified on a local level.

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Other Business

5. Time and date of next meeting

Meeting with Parish Council on Tuesday 29th September.

Planned for Tuesday 13th October

6. Any other business