

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Meeting held on

Tuesday 3rd November, 7:30pm, via Zoom conference

Present

Peter Davey, Rachel Prichard, Bryn Read, Catherine Read, Mel Rhys, John Schofield, Greg Wilkinson

Apologies: Jim Butler

Agenda

1. Minutes of meeting on 13th October 2020

Accepted as a true record of the meeting.

Terms of reference – Parish Council to discuss change to 4c at the next meeting, to make clear that the steering group can appoint members and the chair, but that the PC will then ratify appointments.

John: Put our future meeting dates on the website

2. Review of actions

Owner	Action	Progress
Jim	Find out contact addresses for the remaining landowners	Need to be emailed to John
Jim, Greg	Send John a profile picture and some words for profile page of the website	
Catherine	Ask Rosalind for a copy of the PC form regarding declaration of interests, then send that to all members of the group.	The PC don't have a form, they just record this in a book. Catherine will make a form for use by the steering group
Peter	Complete the pavement audit, using the maps and pro forma from Catherine	No progress as yet
Catherine	Send the pavement maps & pro forma to Peter	Done
John	Let Jeff Bishop at Place Studio know the date of the PC meeting to review the AECOM report	Done
Catherine	Make a start on a consultation strategy document	Done
Catherine	Write the article for The Hoot	Done
Jim	Scan & send to John copies of the three letters from people looking for housing here	One letter has been sent

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3. Feedback from Parish Council on review of AECOM report

The PC reviewed all the sites in the AECOM report, but then ran out of time to discuss the subsequent report from Place Studio. This will be discussed on the 9th November and the outcome reported to the steering group following that.

4. Evidence Gathering

a. Heritage audit walk around and progress – Rachel

Yet to happen. Due to lockdown this may be challenging in the coming weeks.

b. Call for heritage sites-collection

Call for potential heritage features to go out in The Hoot, with people asked to drop off suggestions in the Church porch or village shop. The Parish Council agreed to a £50 donation to The Hoot to fund the inclusion of this call for heritage sites.

In the run up to this call for heritage sites we have made a series of posts on Facebook highlighting a few potential ones, in order to raise awareness of this topic.

John: ask Rev. Ruth about putting a box in the Church porch

Catherine: ask if we can put a box in the shop

c. Landscape report- Mel

John: scan & send to Mel a copy of the Place Studio character areas map
Mel suggested that Loophill should be considered as a character area too

d. Pavement audit- Peter

Pending

e. Local Green Spaces, next step

Next step is to contact the landowners of the potential new LGS, but this should come from the Parish Council.

Catherine: draft letter for the PC to use to contact the landowners of potential local green spaces.

5. Validation of Character assessment of potential sites

John: ask Place Studio when they plan to complete the draft character and design document.

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Discussed the draft report by Place Studio – due to be reviewed by the PC on 9/11/20. Those in the meeting agreed that this draft report fits with the evidence that we have gathered and so we support the site suggestions in it.

We should also explore how we can place sustainability related criteria within the plan policies.

6. Consultation

a. Consultation strategy document – Catherine

Prior to the meeting Catherine had circulated a draft consultation strategy.

Catherine: Add something to the consultation strategy about a possible face to face event after the COVID situation eases.

There is a potential opportunity to consult by putting up posters by the Post Office (Mon. pm, Wed. am – during the busy pre-Christmas period) and leaving out forms for feedback. Details of this to be finalised at next meeting.

b. Cost for banners and ideas for using them – Peter

Banners (2'x8') cost around £60 from Barefoot Signs in Devizes

Given the cost this would only really be appropriate at key points eg. the regulation 14 &16 consultations.

c. Communication/consultation with public- The hoot article, Facebook, website, email

Article submitted for The Hoot and so should be published shortly.

FB message about clearing of BROM39 footpath – it has been cleared!

We had an email from someone considering moving to Bromham and asking about what is or may be in our plan regarding development and public rights of way.

John: reply referring him to the website & FB group

Other Business

7. Time and date of next meeting

Planned for 24th November

8. Any other business

None.