

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Meeting held on

Tuesday 24th November, 7:30pm, via Zoom conference

Present

Jim Butler, Peter Davey, Georgina Perry, Rachel Prichard, Bryn Read, Catherine Read, John Schofield, Greg Wilkinson

Agenda

1. Minutes of meeting on 4th November 2020

Accepted as a true reflection of the meeting

No matters arising, that are not being discussed as an agenda item later

2. Review of actions

Owner	Action	Progress
Jim	Find out contact addresses for the remaining landowners	Need to be emailed to John
Jim, Greg	Send John a profile picture and some words for profile page of the website	Jim & Greg seem happy with the dog pictures so close this item
Catherine	Ask Rosalind for a copy of the PC form regarding declaration of interests, then send that to all members of the group.	Done
Peter	Complete the pavement audit, using the maps and pro forma from Catherine	Audit done, to be sent to the group tomorrow
Jim	Scan & send to John copies of the three letters from people looking for housing here	One letter has been sent
John	Ask Rev Ruth about putting a suggestion box in the Church porch	Done
Catherine	Ask if we can put a suggestion box in the shop	Done
Catherine	Draft letter for the PC to use to contact the landowners of potential local green spaces.	Done
John	Ask Place Studio when they plan to complete the draft character and design document	Done
Catherine	Add something to the consultation strategy about a possible face to face event after the COVID situation eases.	Done
John	Reply to enquiry from the person wanting to move to Bromham	Done

Everyone: fill in the declaration of interest form and email to Rosalind, or print and mail to her.

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Place Studio have sent some top-up tasks for the steering group to add to the design and character statement see section 5e.

3. Draft Neighbourhood Development Plan (30 minutes)

Georgina joined the meeting and talked us through the draft NDP that Place Studio has started. The following points arose from that:

- Sections in red are to be worked on by the steering group, sections in blue are where Place Studio will provide something
- This draft is targeted at the Regulation 14 consultation (when complete), hence includes details of the consultation to that point.
- Section 3 – PS have made some changes to the vision, based on comments from consultation and have reorder the objectives. So we need to review and comment on this.
- We should add something related to local agriculture / horticulture to the list of possible policies, as this is a key feature of the area.
- Place Studio plan to do some more work on green infrastructure and biodiversity as this hasn't yet featured much in our evidence gathering.
- Section 6 Projects – these are not part of planning policy, but are a good opportunity to declare projects that the parish council or community groups would implement over the period of the plan.
- We will allocate different people to work on different areas and those people will provide text and comments to Place Studio.

Everyone: review and provide comments on the structure and content of the draft plan, focusing on the areas that you have particularly worked on

4. Feedback from Parish Council on review of AECOM & Place Studio site suggestions

We should get minutes of the meetings from Rosalind tomorrow. Once we have seen these we can revisit the process of site selection.

5. Evidence Gathering

- a. **Heritage, Conservation area, call for Sites, Tree strategy, nominations- Rachel, Catherine**

Georgina advised on the level of detail to have in the history part of the heritage report.

Tree strategy is really the responsibility of the Parish Council, so could form a project in the NDP rather than a policy. Apparently the PC doesn't currently have a tree officer.

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Catherine: contact the PC about a tree strategy.

Catherine has made a long list of possible heritage items which have been nominated. Some of these are already listed or protected and so could be discarded as we work towards a shortlist.

b. Pavements Audit-Peter

Peter has walked all of the paved footpaths and has written a draft audit report, which he will circulate together with a set of photographs.

c. Character and Landscape- Mel

Mel not present so no update

d. Local Green Spaces- Catherine landowner letters

Catherine has drafted the letters. Georgina suggested an amendment to the line saying “consult later in the year” to “in the coming months. Paragraph 1 page 2.

Catherine: to send a set of draft letters to the Parish Council asking them to approve and send out the letters to the landowners.

e. Character and Design- Place Studio

Hamlets – We should check the suggestion map from PS and let them know if it is appropriate. The important point is to assess how they sit within the landscape.

A number of top-up activities suggested by Place Studio are documented in the Nov 2020 Next Steps Briefs subfolder. Each likely to take an hour or so in a car with a camera. These are best done by people with local knowledge and could involve people outside of the steering group.

1. Steeple Chasing – activity to map places where you can see the steeple
2. Serial vision – capturing the experience of entering and travelling through the village on key routes.
3. Key views – creating a collection of key views in to, out of and within Bromham
4. Beating the bounds – looking at the village within the broader context

We will agree via email who is going to tackle each area.

6. Communication / Consultation with residents

a. The Hoot Article

The next article is due on the 9th December.

Catherine: to write something based on the walk around the conservation site and the heritage. Also mention that we are now working on the character and design.

b. Facebook

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There have been lots of posts on the heritage theme over the last month.

c. **Website**

We could put the draft local heritage report on there, but without the local designated list in it.

John: Add the draft local heritage report to the library page on the website

d. **Email**

Just one query asking who to thank for clearing the north end of Stoney Lane. A response has been sent. It does seem that the consultation on footpaths has triggered a number of people to start clearing the overgrowth on several footpaths.

Other Business

7. Time and date of next meeting

Planned for 15th December – agreed, but Greg will not be able to make this.

8. Any other business

Terms of reference now approved by Parish Council and accepted by the steering group, despite the remaining inconsistencies in paragraph 4c.