

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Meeting held on

Tuesday 15th December, 7:30pm, via Zoom conference

Present

Jim Butler, Peter Davey, Rachel Prichard, Bryn Read, Catherine Read, John Schofield,

Apologies: Mel Rhys, Greg Wilkinson

Agenda

1. Minutes of meeting on 24th November 2020

Accepted as a true record

2. Review of actions

Owner	Action	Progress
Jim	Find out contact addresses for the remaining landowners	Need to be emailed to John – two sent through still need one
Jim, Greg	Send John a profile picture and some words for profile page of the website	Jim & Greg seem happy with the dog pictures so close this item
Peter	Complete the pavement audit, using the maps and pro forma from Catherine	Done
Jim	Scan & send to John copies of the three letters from people looking for housing here	One letter has been sent
Everyone	Review and provide comments on the structure and content of the draft plan, focusing on the areas that you have particularly worked	
Catherine	Contact the PC about a tree strategy.	Done – Catherine has a list of the Tree preservation orders
Catherine	Send a set of draft letters to the Parish Council asking them to approve and send out the letters to the landowners. (about local green spaces)	Done. Has been discussed at PC and we have a list of which ones to continue pursuing. Catherine to update the letters & send them back to Rosalind
Catherine	Write article for The Hoot	Done
John	Add the draft local heritage report to the library page on the website	Done

Jim pointed out the issue of farmworkers in tied cottages – in the past when they retire then they moved into council housing, but now they are unable to get council housing

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and so get stuck in the tied cottage. This means the cottages cannot be used by new farm workers. This should feed in to the housing need in the Parish. [Jim declared an interest here as this issue is affecting him]

3. Feedback from Parish Council on review of AECOM & Place Studio site suggestions

We have had feedback on the AECOM report and the Place Studio site suggestions via meeting minutes. Place Studio have provided a response to this feedback to clarify where the PC assessment is not in line with Wiltshire Council core policy.

The Parish Council are meeting on 4/1/21 to discuss the Place Studio response to this feedback.

4. Evidence Gathering

a. Heritage, Conservation area, call for Sites, Tree strategy, nominations- Rachel, Catherine

The draft heritage document is now on the shared drive and website. A cut down part of this needs to be added to the draft NDP at some point. The call for locally valued heritage items has given a longlist of 23. Many of these are already protected.

Catherine: Check out milestone at St Edith's Marsh – opposite bus shelter.

There are potentially 13 on the "short" list but more evidence is needed to be able to put forward any of these.

Apparently the phone box near Minty's top may be due to be moved at some point, so this may have a bearing on listing it as a heritage asset.

Catherine: Complete and distribute the shortlist.

b. Pavements Audit-Peter

Peter has sent the audit report to PS – and it is in the shared document area.

c. Character and Landscape- Mel

Mel has sent a draft for review by Catherine & Rachel, asking for help with certain sections.

d. Local Green Spaces- Catherine landowner letters

Discussed earlier in the meeting.

e. Character and Design

i. Beating the bounds

ii. Steeplechasing

Call for this is in the forthcoming magazine

iii. Views

iv. Serial vision

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Catherine is going to try to do some of these before our next meeting, but could do with some help if anyone else is available.

Other items in the Place Studio Topics and Progress table

Employment

John: Add employment survey results into the employment evidence document

Draft NDP

The overall structure was accepted. It is now down to the SG members to fill in the areas that they have looked into the most.

5. Updating the Green Infrastructure report

All: review what PS have done – particularly Part 3 Priorities and opportunities

Catherine: write the tree strategy for the Green Infrastructure Report

6. Communication / Consultation with residents

a. The Hoot Article

Done for the coming issue. We can wait until our next meeting to plan the subsequent issue.

b. Facebook

Catherine has been making a series of posts to try to gather evidence for shortlisting heritage assets

c. Website

John: Update the heritage part on the main page to point people towards the draft document and progress towards shortlisting potential assets to protect.

d. Email

Other Business

7. Time and date of next meeting

Planned for 12th January.

That is the last meeting on the calendar. We decided to defer until then before setting any further meeting dates

8. Any other business

Funding

We have had an invoice from Place Studio and this has been passed to the Parish Council to approve and pay. In this invoice PS have effectively shuffled work from

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some future planned tasks to cover the additional work that they have done on site assessment (not covered by the last quotation, as this type of work comes under a different type of grant). As a result the remaining funding from the last grant will no longer last through to the completion of the NDP process. However we will be able to claim additional grant funding because of the site work.

The timing and process for grant applications is however tricky. The application window closes at the end of January, for money to be spent by 31st March. Then the new application window is unlikely to open until late April or even May. So we may end up needing to call upon some of the funds that the PC set aside for the neighbourhood plan in order to keep the process moving.

Wiltshire Council Local Plan consultation

Wiltshire Council are starting consultation on their revised Local Plan in January. Our Neighbourhood Plan must be in alignment with that Local Plan. Georgina spotted a 'Empowering Rural Communities' draft whitepaper which includes a target for Bromham to accommodate 80 new houses between 2016 & 2036. Of these 13 have already been built or are being built, however the balance still exceeds the number that our consultation suggests will be acceptable to residents.

On the positive side this document proposes that 40% of new housing should be classed as affordable - in developments of 5 or more houses. The current ruling is for 30% so this could make it easier for us to get more affordable housing.

It is therefore important that we respond to this document when it is released for consultation.

Jim: Raise the WC housing allocation proposal at the next PC meeting.

Catherine: Photograph & retrieve consultation board from the Social Centre